



The Bhagirathi Co-op. Milk Producers' Union Ltd.
(A Govt. of West Bengal Project)

E-mail: bhagirathi6@rediffmail.com ; Website: www.bhagirathimilk.com

NOTICE INVITING TENDER

The Bhagirathi Cooperative Milk Producers' Union Ltd., was established in the year 1974, under the "Operation Flood Programme" as a Cooperative Society and is registered under West Bengal Cooperative Societies Act and Rules. The main objectives of Bhagirathi Milk Union is bringing about socio-economic transformation of the rural masses through organizing Dairy Cooperative Societies in the district of Murshidabad. Over a period of 44 years, the Bhagirathi Milk Union has been able to infuse a new life in the cooperative movement of the West Bengal, ensuring democratic functioning of the cooperatives such as members' involvement in decision making process, to promote thrift, self-help and mutual aid, involving womenfolk and also to provide for transparent, devoted and efficient management and services relevant to the needs of the cooperatives. The operational area of the Union is entire Murshidabad district which covers 26 blocks.



The Products of Bhagirathi Milk Union

Our supply consists of exclusively cow milk obtained from good quality cattle and our effort is to bring fresh unadulterated cow milk to the doorsteps of the consumers. During the processing of the raw milk supplied to us by the farmers we pasteurize and homogenize and as well as maintain originality and purity of the cow milk. Our main objective is to supply fresh dairy products to the consumers within a reasonable cost.

NOTICE INVITING TENDER

**The Bhagirathi Cooperative Milk Producers' Union Limited invites tender in Two bid system for supply of Milk Pass Books.
TENDER NIT NO: BU/VBMPS-I/EXT. MAT./1817**

IMPORTANT DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Tender Publication date & Date of hosting of documents at departmental website (www.bhagirathimilk.com)	13.08.2018
2	Tender download start date	13.08.2018
3	Documents download end date	21.08.2018
4	Tender Submission Start Date	13.08.2018
5	Tender Submission End Date	21.08.2018 15:00 hrs
6	Pre bid Meeting (The Office of The Bhagirathi Cooperative Milk Producers' Union Limited)	16.08.2018 11:00 hrs
7	Technical Bid Opening Date (to be opened in presence of willing bidders)	23.08.2018 15:00 hrs
8	Financial Bid Opening Date (to be opened in presence of willing bidders)	To be notified later

The details of work are given below:

Nature of Work	Supply of Milk Pass Books
Scope of Work	Supply of Milk Pass Books 9000 No(s).
Estimated Cost of Work	Rate to be offered by the bidder
Bid Inviting Authority	The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited
Eligibility Criteria	Credentials: 1. Experience: Minimum 1 year experience within the last five years in supply of Stationary Goods in the Government/Govt. undertakings/ Cooperative Dairies / any private dairy. The one year experience of the tenderer should be in the same name and style as the bidding entity.
Statutory & Non Statutory Documents	1. GST Registration Certificate 2. PAN Card 3. Trade License 4. Credentials of executing similar nature of work along with completion certificate.
Bid Document	The bid document is available in the official Website of The Bhagirathi Milk Union www.bhagirathimilk.com
Technical Bid	The bidder shall submit the Tender in sealed envelope addressed to the Managing Director subscribing "Tender for Rate Contract of "Milk Pass Book" which shall further contain 2 sealed envelope one for Technical Bid and the other for Financial Bid. The "Technical Bid" and "Financial Bid" is to be subscribed on the envelopes. The Technical bid shall contain the following documents:

	<ol style="list-style-type: none"> 1. Experience Certificate of minimum 1 year experience within the last five years in supply of Stationary Items in the Government/Govt. undertakings/ Cooperative Dairies / any private dairy. The one year experience of the tenderer should be in the same name and style as the bidding entity. 2. GST Registration Certificate 3. PAN Card 4. Trade License 5. Credentials of executing similar nature of work along with completion certificate. 6. Undertaking that the bids offered by the Milk Pass Book are as per our prescribed specification. <p>The financial bid shall contain only the rate of the item.</p>
Financial Bid	<p>Rate shall be quoted in the Financial bid</p> <p>The final rate quoted by the tenderer shall be inclusive of all taxes and duties for The Bhagirathi Cooperative Milk Producers' Union Limited. The tenderer shall include GST, and all other charges as applicable while quoting the rate.</p>
Technical Bid Evaluation	<p>The Technical Bid will be evaluated by the Tender Committee. Bidders shall submit all the necessary documents mentioned above in sealed envelope. The Technical Bid Folder which will be verified and evaluated by the Tender Committee.</p>
Financial Bid Evaluation	<p>The financial bid documents of the technically qualified bidders will only be opened.</p>
Award of Contract	<p>The bidder who emerges to be the lowest bidder after financial bid may be given Award of Contract.</p>
Validity of Bid	<p>90 days after opening of Tender</p>
Important Instructions	<p>All duties, taxes, toll and other levies payable by the Bidder under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price shall be submitted by the bidder.</p> <p>Taxes will be deducted as per Govt. norms</p>
Delivery Time	<p>Within 15 days after placement of Purchase Order.</p>
Earnest Money Deposit	<p>Earnest Money amounting to Rs. 4000/- should be submitted through Net Banking, NEFT/RTGS in the account below.</p>

Submission of Earnest Money Deposit: The tender shall be accompanied by an EMD of Rs. 4000/-. EMD must be deposited online through Net Banking/NEFT/RTGS in the following Account.

EMD shall not carry interest.

EMD of unsuccessful bidder shall be refunded within 30 days.

Account No.	IFSC	Bank and Branch
0229050010001	UTBI0BGTF64	UNITED BANK OF INDIA (BHAGIRATHI BRANCH)

(b) Copy of NEFT/RTGS Challan is to be submitted in the Technical Folder.

(c) Tender without EMD will be summarily rejected. EMD will not carry any interest. EMD will be refundable to unsuccessful Tenderers by crossed account payee.

You are invited to submit your most competitive rate for the following Stationary goods:

Sl No.	Description Goods	Specifications	Quantity
01	<i>Milk Pass Book</i>	1/16 th DFC, 8.0kg, Andhra, 38 Folio Pages Book with Colour Printed Cover and Transparent Jacket.	9000 pcs.

Part I (Technical Bid)

1. Experience Certificate of minimum 1 year experience within the last five years in supply of Stationary Items in the Government/Govt. undertakings/ Cooperative Dairies / any private dairy. The one year experience of the tenderer should be in the same name and style as the bidding entity.
2. GST Registration Certificate.
3. PAN Card
4. Trade License
5. Copy of NEFT/RTGS Challan.
6. Credentials of executing similar nature of work along with completion certificate.
7. Undertaking that the bids offered by the Milk Pass Book is as per our prescribed specification.

PART-II (Financial Bid)

SL No.	Specification of the Materials (Milk Pass Book)	Unit Rate (Rs.)	Taxes and other levies (Rs.)	Total price inclusive of all (Rs.)
01	1/16 th DFC, 8.0kg, Andhra, 38 Folio Pages Book with Colour Printed Cover and Transparent Jacket.	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder

Terms and Conditions

Other Terms and conditions-

1. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
2. GST as applicable shall be included and final single rate is to be quoted.
3. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
4. The Prices shall be quoted in Indian Rupees only.
5. Packing, forwarding, freight, Insurance and other incidental charges necessary for delivery of the product shall be included in the final price quoted by the bidder. Delivery shall be made at The Bhagirathi Cooperative Milk Producers' Union Ltd., Feeder Dairy, Panchanantala, Berhampore, Murshidabar.
6. For ready reference, we are providing standard quotation format for quoting the price. Please quote your price in attached format only. The bids shall be submitted in sealed envelope as mentioned in the tender document. Incomplete tenders are liable to be rejected. The tender documents should be properly indexed and signed and sealed by the bidder.
7. No price negotiation will be carried out with any bidder. Purchase Order shall be issued on lowest responsive bidder.
8. The Milk Union reserves the right to accept or reject any tender or to cancel the entire tender process without assigning any reason thereof.
9. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.
10. Award of contract: The Purchaser will award the contract to the bidder whose quoted rate has been determined to be substantially responsive and who has offered the lowest evaluated price.
11. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-
Managing Director
The Bhagirathi Co-operative Milk
Producers' Union Ltd.
Address: Feeder Dairy,

CC:

1. NOTICE BOARD
2. Website of Bhagirathi Milk Union (www.bhagirathimilk.com)

FORMAT OF Bill Of Quantities

SL No.	Specification of the Materials (Milk Pass Book)	Unit Rate (Rs.)	Taxes and other levies (Rs.)	Total price inclusive of all (Rs.)
01	1/16 th DFC, 8.0kg, Andhra, 38 Folio Pages Book with Colour Printed Cover and Transparent Jacket.	To be quoted by the bidder	To be quoted by the bidder	To be quoted by the bidder

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.(amount in figures) (Rs. amount in words) within the period specified in the tender.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Supplier